

Arkholme with Cawood Parish Council
Minutes of the Parish Council Meeting held Monday 1 February 2021

This meeting was held remotely due to the social distancing requirements of Covid-19

Present: Cllrs James Huddleston, Chris Preston, Helen Dinsdale
Co Cllr Phillippa Williamson and the Clerk Claire Helme.

1 **Apologies:** Cllr Howarth, for technical reasons, could not make an audio connection to the meeting.

2 **Declaration of conflicts of interest:** none declared.

3 **Minutes of the last meeting held 7 December:** Cllr Dinsdale proposed acceptance of the minutes of 7 December and this was seconded by Cllr Preston.

4 **Planning updates:**

Applications **20/00773/FUL** Docker Park Farm, **20/00786/FUL** Bullcopy Farm, **20/00879/FUL** The High Farm and **20/01306/FUL** The Old Police House all still awaiting decision. In the case of Docker Park Farm a decision was still pending from August.

Tree works:

20/0244/TCA Cawood House, **20/0265/TCA** The Sheiling, **20/0264/TPO 2**, Carus Park are all applications permitted

Restarigg Farm:

Co Cllr Williamson gave a summary of the situation with regard to the flooding of the B6254. It was unacceptable that local residents were not able to get through whenever there was any heavy rain and she had been in communication with the Planning Enforcement Team at Lancaster City Council for over a year. The unauthorised bund was slowly being dismantled although tipping of waste at the site was still happening a few weeks ago.

Highways could only begin works to improve the drainage once the bund was removed.

The Clerk stated that Arkholme PC did not receive details of planning on the site as it is in Over Kellet parish but she had asked to be added to the list for notifications. Over Kellet Parish Council had also made several objections about the site.

5 **Finance:**

a) Cheque 654 for £45 for AVH rental was proposed by Cllr Preston and seconded by Cllr Huddleston.

b) Cheque 655 for £384 for Charlesworth Tree Care and Fencing Ltd was proposed by Cllr Huddleston and seconded by Cllr Preston.

c) Cheque 656 for £120 for Jack Benson Electrical Ltd was proposed by Cllr Huddleston and seconded by Cllr Dinsdale.

d) Due to Covid no further progress had been made with online banking but the Clerk had learned on a recent LALC Finance course that, in any case, it would not result in the dual authentication system needed for online council transactions although a view only facility would be useful.

It was resolved that Cllr Huddleston and Cllr Dinsdale be added as signatories to the Lloyds account and the mandate holder be changed to the Clerk.

6 **Co-option of a fifth councillor:**

The motion to co-opt Co Cllr Phillippa Williamson to the parish council was proposed by Cllr Huddleston and seconded by Cllr Preston. Phillippa was then

welcomed onto the parish council by all present at the meeting. The Clerk will send the co-option forms to the Monitoring Officer.

7 **Election of Acting Chair:**

This was deferred until the next meeting as not all present.

8 **S137 donation policy:**

Cllr Dinsdale had researched the up to date rules around this and produced a document which was approved by all present. This would be placed on the noticeboard for a short period and then it would be sent out before applications were due to be received in November 2021 for next year's grants.

9 **Christmas 2021:**

The cost of the Christmas tree, groundworks and pillar feed repairs was very expensive this year. It was noted that the pillar feed should be risk assessed annually. It was resolved to ask residents for their opinions on whether or not the Christmas tree should continue next year. Door to door opinion could not easily be sought with the current restrictions so would be postponed to March at the earliest.

10 **Census 2021:**

This was scheduled to take place on 21 March with publicity being forwarded to clerks now. The aim was for this census to be completed by most residents online but there would be plenty of help for those unable to do so. Pre-awareness postcards will be delivered by Royal Mail to all households twice before the main pack is delivered. The Census Engagement Officer for this area is Kerryanne Wilde

11 **PACT report:**

There was very little to report with only around 23 incidents reported in the Lancaster Rural North area in January. Two were in respect of fraud and possession of cannabis and the rest were Covid related with 8 nuisance reports relating to anti-maskers. There has been a huge demand for police services as a result of concerns for people's mental health.

12 **Dates of meetings 2021:**

These had been previously discussed making a note that the first Monday in April was Easter Monday so the April meeting would be held on the 12 April. These had not been booked in at AVH yet as the situation regarding physical meetings was still uncertain. It was also uncertain whether or not the Parish Assembly would take place in May.

13 **Additional business:**

Land East of Arkholme Methodist Church

It was thought that some preliminary work had started on the footings etc. It was resolved that Co Cllr Williamson ask if any pre-application advice had been sought on the site recently.

Defibrillator

It was noted that the defibrillator was currently out of action although a temporary replacement had been sourced. Councillors were unsure who was responsible for the defibrillator nor who the Arkholme First Responders currently are.

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Date of next meeting:

This was scheduled for Monday 1 March at 7.30pm to be held remotely.

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